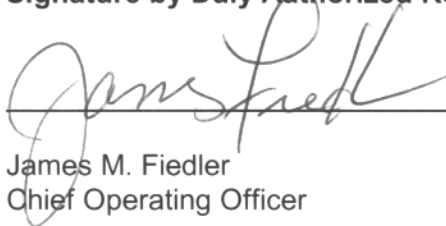


**Santa Clara Valley Water District
FY 2005-2006 WORK PLAN**

Certification Statement

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature by Duly Authorized Representative:

 2/18/05
James M. Fiedler Date
Chief Operating Officer

**Santa Clara Valley Water District
DRAFT FY 2005-2006 Urban Runoff Work Plan**

Agency: SANTA CLARA VALLEY WATER DISTRICT

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
1. Illicit Connection & Illegal Dumping Elimination Activities					
<i>Goal 1.A. Respond to reports of illegal dumping or hazardous material releases on District property or along District right away and coordinate containment, clean up and investigations as necessary.</i>					
1.A.1	<p>Conduct an annual effectiveness evaluation.</p> <p>District Staff who regularly interact with the Incident Response Program (IRP) will be asked to complete a questionnaire in the Spring of 2006. The questionnaire will ask for ideas for any improvements or changes that need to be made to the District's Incident Response Program.</p> <p>Results of the Questionnaires will be evaluated during the next ICID/IRP for incorporation into the ICP procedures.</p>	Questionnaire will be distributed in May of 2006.	June 06	C.2.a. PS ICID-7	SWQU ICID Team
1.A.2	<p>Identify the number of responses to reports of potential impact to water quality, complaints, spills, and other similar reports.</p> <p>Create an attachment to the annual report and include summary in the highlights and accomplishments section of the annual report.</p>	Information is transmitted to Program management staff twice a year. District specific charts are included in the Annual Report.	On-going	C.6.a.ii. PS ICID-6	SWQU ICID Team
1.A.3	<p>Characterize as to report source, nature of report, location of the event, reported source of pollutants and follow-up investigation if needed.</p>	The District's ICID raw data table contains this information which is an attachment to the annual report and this data is also contained within the Programs Annual Report.	On-going	C.6.a.ii PS ICID-6	SWQU ICID Team
1.A.4	<p>For any actual non-compliance or threatened non-compliance noted during the investigation of the report, the nature of follow up will be reported, through resolution on the noted issue, up to and including enforcement action.</p>	Annual Repot	Sept 05	C.6.a.ii. PS ICID-6	SWQU ICID Team

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
2. Trash Activities					
<i>Goal 2.A. To identify trash hotspots, identify clean up and prevention activities the District performs and coordinate with Program activities.</i>					
2.A.3	Identify and begin implementation of trash control measures, as appropriate, to address trash problem areas within high priority areas.	Per Trash Work Plan	March 06 Currently taking place.	C.2.a.	SWQU Trash Team
2.A.4	Provide Program staff with information on trash management practices implemented in their jurisdictions, using standardized reporting format.	Per Trash Work Plan	June 06	C.2.a.	SWQU Trash Team
3. Rural Public Works					
<i>Goal 3.A. To identify potential sources of sediment from Rural Activities along trails and streams and to repair or reduce the erosion potential at these locations. To provide erosion awareness outreach to the appropriate District field operations staff.</i>					
3.A.1	Continue to incorporate Rural Public Works guidelines as part of the Channel Maintenance Training to field staff and via tailgate meetings w/Field Operations Units.		May 06	C.2.a. PS under review by RWQCB	SWQU Rural Public Works Task Lead
4. Storm Drain System Operations and Maintenance					
<i>Goal 4.A. To inspect and maintain District storm drains to prevent sediment and other contaminants from entering stream corridor.</i>					
4.A.1	Conduct annual BMP training workshop for District O&M staff.	District staff responsible for storm drain O&M activity will receive refresher training.	March 06	C.2.a. PS SDS-4	SWQU SD O&M Task Lead
4.A.2	Conduct annual effectiveness evaluation per the Performance Standard.	Incorporate changes to guidance manual and training.	Jan 06		SWQU SD O&M Task Lead

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
5. Corporation Yard Operations and Maintenance					
<i>Goal 5.A. To provide training and outreach to the District's corporation yard staff on BMP's that will continue to protect the water quality of the Guadalupe River.</i>					
5.A.1	Conduct annual effectiveness evaluation per Storm Drain O&M Performance Standards.	Include changes in the Storm Drain O&M guidance manual.	Jan 06	C.2.a URMP	SWQU SD O&M Task Lead
5.A.2	Conduct Annual Training workshop for District Corporation Yard staff.	To be included in Storm Drain O&M BMP Training.	March 06	C.2.a URMP	SWQU SD O&M Task Lead
5.A.3	Conduct sampling of the District's Corporation Yard outfall to Guadalupe River.	Sampling will include two events during the wet season.	Oct 05 April 06	C.2.a URMP	SWQU SD O&M Task Lead
5.A.4	Install water quality treatment BMP as pilot project.		June 05		SWQU SD O&M Task Lead
6. Water Utility Discharge Pollution Prevention Plan					
<i>Goal 6.A. Continue to provide water utility discharge BMP training and continue tracking the District's water utility discharge.</i>					
6.A.1	Conduct annual training workshop for District staff involved in water utility discharges.		March 06	C.2.a PS WUD-3	SWQU WUD Task Lead
6.A.2	Complete annual effectiveness evaluation of the Water Utility Discharge program.		Jan 06	C.2.a PS WUD-3	SWQU WUD Task Lead
7. New Development and Construction Controls – Inspection Procedures					
<i>Goal 7.A. Continue to train District construction inspectors to inspect SWPPP implementation at construction sites.</i>					
7.A.1	Conduct annual Training workshop for CIP/CPRU inspection staff.	Share results of monthly inspection reports with Construction Administration Unit staff for improved inspection focus.	March 06	C.2.a URMP PS-6	SWQU

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
7.A.2	Conduct annual effectiveness evaluation.	Feedback will be solicited from District staff for effectiveness of BMPs and any improvements or changes that need to be made to the guidance manual.	Jan 06	C.2.a URMP PS-6	SWQU
7.A.3	Continue to promote high frequency of construction site inspections. Maintain Training and Tracking tables. Construction Administration Unit inspectors to be made aware of the need for greater inspection frequency at annual training.		Monthly	C.2.a APRP	SWQU
8. Facility Storm Water Pollution Prevention Plans (SWPPPs)					
<i>Goal 8.A. Ensure that facility SWPPP's are current and maintain inspection tracking documents</i>					
8.A.1	Annual SWPPP training	Conduct annual SWPPP training for appropriate District Staff.	April 06	URMP	SWQU
8.A.2	Effectiveness Evaluation	Feedback will be solicited from District staff for effectiveness of SWPPPs and any improvements or changes that need to be made.	Feb 06	URMP	SWQU
9. Flood Control/Channel Maintenance					
<i>Goal 9.A. Implement Best Management Practices (BMPs) to protect water quality during maintenance activities.</i>					
9.A.1	Annual Channel Maintenance Training for O/M Staff	Conduct annual comprehensive training based on District Channel Maintenance Guidance Manual (CMGM).	May 06	URMP	SWQU Channel Maintenance Task Lead
9.A.2	Annual Effectiveness Evaluation	Solicit feedback from District staff for effectiveness of BMPs and any improvements or changes that need to be made.	Feb 06	URMP	SWQU Channel Maintenance Task Lead

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
10. New and Redevelopment (C3) Requirements					
Goal 10. <i>To meet the requirements of the District's NPDES Permit Provision C.3., New and Redevelopment Project Requirements, as revised by Order 01-119 (adopted 10/17/01).</i>					
10.A. Development Project Approval Process					
Goal 10.A. <i>Modify District development project approval processes, for both private and public development projects, to incorporate the requirements of Provision C.3.</i>					
10.A.1	Implement the revised project review processes in coordination with the implementation of the Site Design Measures Guidance and Standards(C3 j), and the requirements of the Hydrograph Modification Management Plan (HMP). Provide additional training to District staff in planning, building, and engineering on the C.3. Provisions and goals, the required changes in the approval process, and the use of appropriate tools.	The project review process will be modified to incorporate the requirements of the HMP after approval of the HMP by the RWQCB.	<i>Pending final approval of the HMP by the Water Board</i>	C.3.b	
10.A.2	Review new development projects for the site design and control measures and requirements of the HMP in conformance with provision through the project review process.	Within the District's jurisdictional areas, District will review the BMPs.	<i>Pending final approval of the HMP by the Water Board</i>	C.3.b	
10.B. Requirements for Group 1 and Group 2 Projects					
Goal 10.B. <i>Prepare to require proponents of Group 1 projects to design and implement stormwater treatment BMPs to reduce stormwater pollution to the maximum extent practicable. Participate in development of the proposal for an alternative Group 2 project definition and prepare to implement C.3. requirements for Group 2 projects as needed.</i>					

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
10.B.1	Implement stormwater treatment BMPs to reduce stormwater pollution to the maximum extent practicable for Group 1 and Group 2 projects.	Within District's jurisdiction, the District will review stormwater treatment BMP systems for the new development projects.	<i>On-going</i> <i>Pending final approval of the HMP by the Water Board</i>	C.3.c.i.	
10.B.2	Assist the Program in the development of the stormwater treatment BMPs updating the guidance manual and performance standards for Group 2 projects as needed.		Ongoing	C.3.c.ii	
10.C. Operation and Maintenance of Treatment BMPs					
Goal 10.C. <i>To develop and implement District operation and maintenance (O&M) verification program to help ensure the proper maintenance of stormwater treatment measures on public and private property.</i>					
10.C.1	Continue to implement the Operational and Maintenance (O & M) verification Program for projects with structural, in-ground, landscape and all other BMPs.	Verification of O&M of the treatment BMPs within the District's jurisdiction will be coordinated and not duplicative to the co-permittee agency jurisdiction.	Ongoing	C.3.e	
10.C.2	Report on the District's treatment BMPs O&M verification program in each annual report, including organizational structure, evaluation of effectiveness, and planned improvement to the program. Include a list or summary of treatment BMPs inspected during the year, inspection results, and any required follow-up and correction.		Annual Report (9/15/05)	C.3.e.iii.	

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
10.D. Hydromodification Management Plan					
Goal 10.D. <i>To manage increases in runoff peak flow and volume for Group 1 projects, where such increases may cause increased erosion of creek beds and banks or related impacts, through implementation of a hydromodification management plan (HMP).</i>					
10.D.1	Assist with completion of the final HMP: -- Final HMP for approval by the RWQCB	District has funded and is managing the contract for completion of the final HMP.	<i>Pending final approval of the HMP by the Water Board</i>	C.3.f	
10.D.2	Implement HMP requirements	Within District's jurisdiction, the District will coordinate non-duplicative implementation of the HMP requirements.	<i>Pending final approval of the HMP by the Water Board</i>	C.3.f. i.	
10.E. Waiver and Compensatory Mitigation Program					
Goal 10.E. <i>Establish a program under which a project proponent may request a waiver from treatment BMP requirements due to impracticability, with a provision to provide an equivalent water quality benefit to the same receiving water (that allows participation in regional solutions).</i>					
10.E.1	Evaluate potential regional treatment and/or peak flow attenuation projects.	District will perform a feasibility study of the regional treatment solutions along with regional solutions, such as in-stream improvements, for HMP.	<i>Pending final approval of the HMP by the Water Board</i>	C.3.g.ii.	

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
10.E.2	Perform legal review, and incorporate waiver provisions in project review process. Identify waiver projects in Annual Report.	District wishes to not allow waivers.	Sept. 05	C.3.g.v.	
10.F. Alternative Certification					
Goal 10.F. <i>To allow a professionally qualified person (per C.3.h.) or another co-permittee with overlapping jurisdiction to certify the adequacy of design of stormwater treatment measures (per C.3.d. and f.).</i>					
10.F.1	Continue to implement the internal procedure to allow alternative certification.	District will report new projects with alternative certification within the District's jurisdiction that need to be certified.	Annual Report	C.3.h	
10.G. Site Design Measures Guidance and Standards Development					
Goal 10.G. <i>To incorporate site design measures that reduce water quality impacts into District review protocols and encourage their use in project designs so as to meet the requirements of C.3.</i>					
10.G.1	Incorporate Standards and Guidance in the District approval process and Implement the revised Standards and Guidance.	For the new and redevelopment projects within the District's jurisdiction, District will implement the standards and guidance through the plan approval process.	On-going	C.3.j	
10.H. Source Control Measures					
Goal 10.H. <i>Require source control measures for new and redevelopment projects to limit pollutant generation, discharge and runoff to the maximum extent practicable.</i>					

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
10.H.1	Report implementation status of Source Control Measures.	Within the District's jurisdiction District will collect and report the summary as required by the permit. If the municipalities are performing the same task for the same parcel, then the District will defer this task with the municipalities.	NA	C.3.k.	
10.I. Update General Plans					
Goal 10.I. <i>Include water quality and watershed protection principles and policies in the Stream Stewardship Plan to the extent necessary to provide the basis for implementation of the measures required by Provision C.3.</i>					
10.I.1	Update the Stream Stewardship Plan to incorporate the water quality and watershed protection principals and policies for applicable development projects.		On-going	C.3.l	
10.J. Reporting Requirements					
Goal 10.J. <i>To meet the Provision C.3. reporting requirements, and plan for anticipated data needs, and begin collecting and tracking required data on development projects as needed.</i>					
10.J.1	Provide information described in Table 1 of Provision C.3. in annual reports.	Within the District's jurisdiction District will collect and report the summary as required by the permit. If the municipalities are performing the same task for the same parcel, then the District will defer this task with the municipalities.	Annual Report (9/15/04)	C.3.n.	

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
10.J.2	Collect information and report a summary of types of pesticide reduction measures required for development projects, and the percentage of projects for which pesticide reduction measures were required.	Within the District's jurisdiction District will collect and report the summary as required by the permit. If the municipalities are performing the same task for the same parcel, then the District will defer this task with the municipalities.	Annual Report (9/15/04)	C.3.n.iii.	
11. Public Information/Participation					
<i>Goal 11.A. Identify and change behaviors that adversely affect water quality and increase the understanding and appreciation of streams and the San Francisco Bay.</i>					
11.A.1	Watershed Education and Outreach Campaign -- Support multi-year watershed education and outreach campaign. Participate in campaign development and special projects.	Funding is through the Program.	On-going	C.4	PIP Team
11.A.2	Distribute public information materials as requested and at Community Projects Review desk and reception lobbies.	Includes C3 requirements.	On-going	C.4	PIP Team
11.A.3	Continue School Outreach Program.		On-going	C.4	Community Relations Unit (CRU)
11.A.4	Aquacycles Newsletter -- Design and publish teachers' newsletter.		On-going	C.4	CRU
11.A.5	Participate in Community events (festivals, arts and crafts shows, earth day, etc.). Participate in local activities that are coordinated with the Watershed Education and Outreach Campaign.		On-going	C.4	PIP Team
11.A.6	Contribute urban runoff article for countywide mailer.		On-going	C.4	PIP Team
11.A.7	Participate in two creek clean up events.		Sept 05 May 06	C.4	CRU

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
11.A.8	Continue to include urban runoff information on the District Website.		On-going	C.4	CRU
11.A.9	Continue to issue/renew permits for the Adopt-A-Creek Program.		On-going	C.4	CRU
11.A.10	Creekside Chronicles Newsletter -- Design and publish two newsletters for the Adopt-A-Creek Program.		On-going	C.4	CRU
11.A.11	Conduct general urban runoff training for all new employees.		On-going	C.4	PIP Team
11.A.12	AquaFacts Newsletter -- Prepare and contribute urban runoff related articles for the employee newsletter.		On-going	C.4	PIP Team
12. Urban Runoff Program Administrative Activities					
<i>Goal 12A. Continue to provide timely Work Plan and Annual Report submittals to the RWQCB</i>					
12.A.1	Submit 04-05 Annual Report of accomplishments to the RWQCB through the Program.		Aug 05	C.6.a.	SWQU
12.A.2	Submit 06-07 Work Plan to the RWQCB via the Program.		Feb 06	C.6.a.	SWQU
13. Monitoring					
<i>Goal 13.A. Provide support to the Program's monitoring effort through coordination, collaboration, and integration of District monitoring activities.</i>					
13.A.1	Assist the Program to prepare Annual Monitoring Project Plan. Collaborate District compliance and project monitoring efforts with the Program.	The District will share water quality monitoring data and information from capital improvements projects and stream maintenance projects with Program.	Ongoing	C.7.c	SWQU

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
14. Control Program for Copper					
<i>Goal 14.A. Implement all applicable elements of the Copper Action Plan.</i>					
14.A.1	Vehicle Washing Operations <ul style="list-style-type: none"> • Distribute outreach materials on proper vehicle/equipment washing at District department counters and public events, and post on District website. • Continue to maintain car wash systems for District vehicles at the corporation yard. 		Ongoing	CAP CB-1	SWQU
14.A.2	Reducing Traffic Congestion/ Promoting Alternative Transportation <ul style="list-style-type: none"> • Maintain Carpool Connection service on District internal website. • Continue to include information about alternative transportation in the P2 week email campaign. • Continue Spring Bike to Work email information. • Continue to provide staff with free bike lockers at facilities. 		Ongoing	CAP CB-6/7	SWQU
14.A.3	Watershed assessment and protection <ul style="list-style-type: none"> • Review and maintain guidance from SCVURPPP and San Jose on addressing water quality in the CEQA review process, as part of C.3.m. implementation. 		Ongoing	CAP CB-8	SWQU

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
14.A.4	<p>Street sweeping and storm drain O&M</p> <ul style="list-style-type: none"> Follow Program guidance regarding the collection and reporting of street sweeping data at District facilities. Provide data for Annual Report. Evaluate need for improvement of current street sweeping and storm drain system O&M programs (within available budgets). 		Ongoing 6/06	CAP CB-11	SWQU
14.A.5	<p>Outreach on pool, spa maintenance</p> <ul style="list-style-type: none"> Distribute outreach materials at local public events; brochures at agency department counters and public places. 		Ongoing	CAP CB-12	SWQU
15. Control Program for Nickel					
<i>Goal 15.A. Implement all applicable elements of the Nickel Action Plan.</i>					
15.A.1	<p>Measures to control nickel discharges from construction sites</p> <ul style="list-style-type: none"> Continue to implement Construction Inspection Performance Standards at District Construction sites. Continue to encourage inspectors to attend Regional Board/Program workshops on construction site management and learn latest erosion/sediment control techniques. Continue to attend Program workshops on post-development stormwater BMPs (C.3.). 		Ongoing	NB-1	SWQU

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
16. Control Program for Mercury					
<i>Goal 16.A. Implement a mercury pollution prevention plan.</i>					
16.A.1	Continue to handle mercury-containing products in accordance with Universal Waste Regulations and Program Guidelines for Mercury-Containing Products Reduction and Management and Mercury Virtual Elimination Policy; Participate in the Program ad hoc Task Group and implement actions applicable to the District.		Ongoing	C.9.c	Ad hoc Task Group: SWQU; Implementation : District Unit that handles Universal Waste
17. Control Program for Pesticides					
<i>Goal 17.A. Eliminate all unnecessary District pesticide use (particularly organophosphate (OP) pesticide use) and implement Integrated Pest Management (IPM) techniques.</i>					
17.A.1	Conduct a periodic District-wide search of chemical storage areas for pesticides no longer legal for application per EPA, State, and/or local requirements, and properly dispose of any such pesticides pursuant to appropriate waste disposal regulations. (PS 9)	Prior to quarterly hazardous waste collection events.	Sept 05 Dec 05 March 06 June 06	C.9.d.i	Vegetation Management Unit (VMU)
<i>Goal 17.B. Raise awareness of all District employees and train employees who apply pesticides for the municipality about the municipality's IPM Policy and/or IPM techniques as appropriate.</i>					
17.B.1	Ensure that employees who apply pesticides for the District obtain the appropriate training as required by the County Agricultural Commissioner and the State Department of Pesticide Regulation (DPR). (PS 4a)	Annual license renewals and in-house training is tracked.	Annually	C.9.d.i	VMU
17.B.2	Provide annual training on the appropriate portions of the IPM Policy, SOPs, and BMPs, and the latest IPM techniques to employees within departments responsible for pesticide application. (PS 4b)		May 06	C.9.d.i	VMU

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
17.B.3	Inform employees who are not authorized and trained to apply pesticides that they cannot use over-the-counter pesticides in or around the workplace, consistent with the IPM Policy. (PS 4c)	AquaFacts newsletter article/spring of each year.	May 06	C.9.d.i	SWQU
Goal 17.C. Increase awareness of IPM so target audiences recall less toxic pest management messages and adopt IPM behaviors. Target audiences include residential and commercial users, pesticide retailers, municipal employees, and special districts. (PS #6).					
17.C.1	Assist with local implementation of the Watershed Education & Outreach (WE&O) Campaign, which will target the general public and include messages about less-toxic pest control and proper disposal (Program FY 01-02 Work Plan).	Complete through attendance of ad hoc task group and work group meetings.	Annually, FY 01-02 through FY 04-05	C.9.d.ii	SWQU
17.C.2	Identify and attend community events and distribute outreach materials. (Program will attend events strategic to the WE&O campaign.) (PS 6)	Coordinate attendance at community events with District's Community Relations Unit.	Ongoing	C.9.d.ii	SWQU
17.C.3	Conduct internal outreach on less toxic pest control to employees who do not necessarily purchase or apply pesticides during the course of their work (to encourage employees to use IPM techniques away from work). (PS 4c)	Conduct internal outreach during the District's Pollution Prevention Week e-mail Campaign.	Sept 05	C.9.d.i	SWQU
Goal 17.D. Educate pesticide retailers and consumers about less toxic pest control products and promote the sale of such products.					
17.D.1	Continue to fund and participate in the BASMAA Regional IPM Partnership. (Program FY 01-02 Work Plan)	Program funds the "Our Water, Our World" Regional IPM Partnership. Assist with implementation of the OWOW program through attendance of ad hoc task group and work group meetings.	Ongoing	C.9.d.ii	Program

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
17.D.2	Continue to implement cost-effective elements of the IPM Store Partnership Program. Create and provide fact sheets and other materials to pesticide retailers to facilitate point-of-purchase outreach. Visit stores as necessary to ensure ongoing participation. (Program FY 01-02 Work Plan) (PS 6)	Assist Program to develop fact sheets and facilitate point-of-purchase outreach. Complete through attendance of ad hoc task group and work group meetings and review of documents.	Ongoing if effective	C.9.d.ii	Program
Goal 17.E. Minimize pesticide use by PCOs contracted for structural pest control and landscape maintenance.					
17.E.1	Continue to implement and improve the process that requires PCOs contracted for District applications to use pest control methods consistent with the District's IPM policy (through contract specifications). Specifically, require contractors to: a) follow the District's IPM policy, BMPs, and SOPs; b) provide evidence of current IPM training, when feasible; and c) provide documentation of pesticide use on District property to the District in a timely manner. (PS 5)		Ongoing	C.9.d.i	VMU
Goal 17.F. Require all PCOs to implement Best Management Practices (BMPs).					
17.F.1	Continue to require PCOs contracted by the District to implement the industry standard BMPs, developed by the Program, through contract specifications. (PS 5)		Ongoing	C.9.d.i	VMU
Goal 17.G. Determine the extent of commercial business employees' use of pesticides (i.e., pesticide applications not performed by a licensed PCO) and conduct appropriate outreach regarding less toxic pest management.					
17.G.1	Implement education programs that target commercial businesses, per recommendations developed in Program work plan. (PS 6)	Assist Program to implement work plan through attendance of ad hoc task group and work group meetings.	June 06	C.9.d.ii	SWQU

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
Goal 17.H. <i>Provide pesticide disposal services through household hazardous waste (HHW) collection programs for all residents and small businesses, and encourage use of these programs.</i>					
17.H.1	Work with HHW collection agencies to support, enhance, and help publicize programs for proper pesticide disposal. (PS 7)	Coordinate with Program through attendance of ad hoc task group and work group meetings.	Ongoing	C.9.d.ii	Program
17.H.2	Provide hazardous waste disposal information to residents, through distribution of materials (e.g., utility bill insert, city newsletter, community events, etc.) or advertising in local media. (PS 6)	Coordinate with District's Community Relations Unit to ensure that information is available at community events and through other venues.	Periodically at least annually	C.9.d.ii	CRU
Goal 17.I. <i>Participate in coordinated monitoring efforts to support pesticide TMDL development and implementation.</i>					
17.I.1	Continue financial support of the Regional Monitoring Program (RMP) and Clean Estuary Partnership (CEP).	Support through Program budget.	Annually	C.9.d.iii	Program
17.I.2	Conduct District aquatic herbicide water quality monitoring to fulfill requirements of Statewide General NPDES Permit for Discharges of Aquatic Pesticides to Water of the United States.	Submit Self-Monitoring Report.	Feb 06	C.9.d.i	VMU
Goal 17.J. <i>Implement a work plan that includes appropriate goals, actions, and monitoring mechanisms to reduce pesticide-related toxicity in urban runoff.</i>					
17.J.1	Review and continuously improve the goals, actions, and monitoring mechanisms of the work plan considering results of self-evaluations, comments from Regional Board staff and other interested parties, and results of local performance review meetings if any. (PS 10)		June 06	C.9.d.i	SWQU

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
18. Control Program for Sediment					
<i>Goal 18.A. Participate in planning and implementation of watershed analyses and sediment management practices for District urban creeks, to reduce sedimentation and habitat impairments, improve aquatic beneficial uses, and support TMDL efforts in San Francisquito Creek.</i>					
18.A.1	Conduct Aquatic Habitat Assessment/Limiting Factors Analysis for San Francisquito Creek Watershed Sediment Analysis Plan - Technical Workshop and presentation	The District will coordinate technical aspects of AHALFA project with Regional Board TMDL development process.	Sept 05	C.9.f.i	Sediment TMDL Work Group Lead
18.A.2	Assist with Implementation of San Francisquito Creek Watershed Assessment of Sediment Management Practices Plan - Participate in development of Management Measures Implementation Work Plan - Conduct applicable District management measures per work plan - Review and comment on Regional Board draft and final TMDL reports (per RWQCB schedule)	District staff will continue participation and lead stakeholder workgroup. District will plan and begin implementation of sediment management measures under District jurisdiction, for habitat protection, sediment management, erosion control, HMP, 83-2 Ordinance, LWD management, and revegetation.	Pending TMDL development process	C.9.f.ii	Sediment TMDL Work Group
18.A.3	Assist with Implementation of Urban Creeks Watershed Sediment Analysis Plan and Management Practices Assessment for Upper Penitencia Creek. Review Assessment Approach and Watershed Priorities Review Sediment Balance if developed	District will review analysis and provide comments, participate in evaluation of management measures, review assessment and provide comments, and review technical memorandum and provide comments.	Sept 05	C.9.f.iii	Program

**Santa Clara Valley Water District
DRAFT FY 05-06 Urban Runoff Work Plan, CONTINUED**

Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Permit Reference	Responsible Party
18.A.4	Assist with Implementation of Urban Creeks Watershed Sediment Analysis Plan and Management Practices Assessment for Saratoga Creek.	District will review analysis and provide comments, participate in evaluation of management measures, review assessment and provide comments, and review technical memorandum and provide comments.	June 06	C.9.f.iii	Program
19. Watershed Management					
<i>Goal 19.A. Participate in coordinated stakeholder efforts to support the planning and implementation of watershed monitoring and assessments.</i>					
19.A.1	Continue participation in WMI/SCVURPPP Monitoring ad hoc task group. District staff participates quarterly in WMI Watershed Assessment Subgroup.	Attend SCVURPPP Monitoring Ad Hoc Task Group & Watershed Management Initiative Watershed Assessment Subgroup integrated Quarterly meetings.	Ongoing	C.10	WMI WAS
20. Continuous Improvement Activities					
<i>Goal 20. A These items were included in the Annual Report as areas that the District could improve</i>					
20.A.1	On-going awareness training for Planners and Engineers. Identified as task 10.A.1, "Provide additional training to District staff in planning, building, and engineering on the C.3. Provisions and goals, the required changes in the approval process, and the use of appropriate tools."		8/04	C.3.b	SWQU