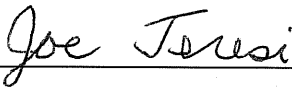


**CITY OF PALO ALTO
FY 2005-2006 WORK PLAN**

Certification Statement

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature by Duly Authorized Representative:



Joe Teresi
Senior Engineer

February 21, 2005

**Santa Clara Valley Urban Runoff Pollution Prevention Program
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Illicit Connection & Illegal Dumping Elimination Activities						
Palo Alto Public Works Environmental Compliance staff are continuing to implement all the elements of the Illicit Connection and Illegal Dumping Elimination Performance Standard, as contained in the City's Urban Runoff Management Plan, on an ongoing basis.						
ICID-2	Education and Outreach		Refer mobile cleaners to BASMAA's online training module for education and certification.	Joint effort with BASMAA. Palo Alto will continue to offer live training to any mobile cleaners who are not able to use the new online system.	Ongoing	Public Works Environmental Compliance
ICID-6	Reporting and Record Keeping	FY 99-00 Work Plan	Work on a regional basis to develop a mobile polluters database (subject to interest and participation by others)	Palo Alto continues to be very interested in pursuing the concept of shared databases for mobile cleaners and construction-related violators. To-date there has not been regional interest in pursuing this task.	Subject to rate of progress at the regional level	Public Works Environmental Compliance
ICID-6	Reporting and Record Keeping	Permit reqm't. C.6	Prepare Annual Report using enhanced reporting procedures adopted in December 2001.		Annually in September	Public Works Environmental Compliance
ICID-7	Effectiveness Evaluation	URMP	Review and evaluate effectiveness of ICID program as part of Annual Report.		Annually in September	Public Works Environmental Compliance

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Industrial/Commercial Discharger Control Programs						
Palo Alto Public Works Environmental Compliance staff are continuing to implement all the elements of the Industrial/Commercial Discharger Control Program Performance Standard, as contained in the City's Urban Runoff Management Plan, on an ongoing basis.						
IND-3	Food Service Facility Inspections	Self-Evaluat'n	<ol style="list-style-type: none"> 1. Continue to work with Statewide Fat-Oils-Grease (FOG) work group to develop measures to prevent sanitary sewer blockages caused by FOG discharges by food service facilities. 2. Share information/recommendations from FOG with Program co-permittees. 3. Initiate a discharge permit program for food service facilities. 	<ol style="list-style-type: none"> 1. The FOG work group has recently hired a consultant to develop training and inspection materials for the inspectors. Palo Alto provided technical feed back on training materials. 2. Palo Alto will continue to post new materials on the CalFog.org web site and maintain the site. 3. Palo Alto is proposing to issue discharge permits to food service establishments. The proposal is under review by City legal staff. 	<ol style="list-style-type: none"> 1. Ongoing 2. Ongoing 3. FY 05-06 	Public Works Environmental Compliance
IND-3	Inspection of Facilities	Self-Evaluat'n	Continue enforcement of new provisions in Sewer Use Ordinance, updated in 2002.		Ongoing	Public Works Environmental Compliance
IND-4	Enhanced Reporting Procedures	Permit reqm't. C.6	<ol style="list-style-type: none"> 1. Prepare Annual Report using enhanced reporting procedures adopted in December 2001. 2. Implement plan for automation of incident reporting. 	<ol style="list-style-type: none"> 2. The new program will enable Palo Alto to collect more field data and download the data to Program reporting software. 	<ol style="list-style-type: none"> 1. Annually in September 1. FY 05-06 	Public Works Environmental Compliance

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IND	Effectiveness Evaluation	URMP	Review and evaluate effectiveness of IND program as part of Annual Report.	Compliance with the storm water requirements will continue to be evaluated during the annual inspection of industrial facilities.	Annually in September	Public Works Environmental Compliance
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Public Streets and Highways Operations and Maintenance

Palo Alto Public Works Operations staff are continuing to implement all the elements of the Public Streets and Highways Operations and Maintenance Performance Standard, as contained in the City's Urban Runoff Management Plan, on an ongoing basis.

PS-3	Staff Training	URMP	1. Provide annual training to Public Works Operations street maintenance crews.		Annually in Fall	Public Works Operations
PS-5	Effectiveness Evaluation	URMP	1. Review and evaluate effectiveness of PS operations and maintenance program as part of Annual Report.	Include evaluation of contractors' use of best management practices.	Annually in September	Public Works Operations

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Rural Public Works Maintenance and Support						
Palo Alto Public Works Operations, Utilities Operations, and Open Space staff are continuing to implement all the elements of the Rural Public Works Maintenance and Support Performance Standard, as contained in the City's Urban Runoff Management Plan, on an ongoing basis.						
RPW-5	Staff Training	URMP	1. Provide annual training to Public Works Operations street maintenance crews.		Annually in Fall	Public Works Operations, Utilities Operations, and Community Services - Open Space
RPW-8	Effectiveness Evaluation	URMP	1. Review and evaluate effectiveness of rural public works maintenance activities as part of Annual Report.		Annually in September	Public Works Operations, Utilities Operations, and Community Services - Open Space

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Storm Drain System Operations and Maintenance						
Palo Alto Public Works Operations staff are continuing to implement all the elements of the Storm Drain System Operations and Maintenance Performance Standard, as contained in the City's Urban Runoff Management Plan, on an ongoing basis.						
SD-4	Staff Training	URMP	1. Provide annual training to Public Works Operations storm drain maintenance crews.		Annually in Fall	Public Works Operations
SD-5	Effectiveness Evaluation	URMP	1. Review and evaluate effectiveness of SD operations and maintenance program as part of Annual Report.		Annually in September	Public Works Operations
Water Utility Operations and Maintenance						
Palo Alto Water Utility staff are continuing to implement all the elements of the Water Utility Operations and Maintenance Performance Standard, as contained in the City's Urban Runoff Management Plan, on an ongoing basis.						
WU-5	Staff Training	URMP	1. Provide annual training to Water Utility Operations crews.		Annually in Fall	Utilities-WGW Division
WU-8	Effectiveness Evaluation	URMP	1. Review and evaluate effectiveness of WU operations and maintenance program as part of Annual Report.		Annually in September	Utilities-WGW Division

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Corporation Yard Operations and Maintenance						
Corp Yard	Staff Training	URMP	Conduct annual staff training for Municipal Service Center (MSC) employees.	Place emphasis on any new BMP's or SOP's	Annually in Fall	Public Works Engineering & Environmental Compliance & MSC staff.
Corp Yard	Facility inspection	URMP	Conduct annual inspection of Municipal Service Center facility to identify any remedial actions required to protect storm water quality.	Inspection is scheduled to be conducted in the fall in order to address any potential problem areas prior to the rainy season.	Annually in Fall	Public Works Engineering & Environmental Compliance & MSC staff.
New Development -- Planning Procedures (C.3)						
New	Permit Provision C.3.c	Permit Req'm't.	<ol style="list-style-type: none"> 1. Modify City's storm water ordinance to include Group 2 projects. 2. Begin enforcement of requirements for Group 2 projects. 	These tasks are currently on-hold pending resolution of the required Group 2 implementation date.	<ol style="list-style-type: none"> 1. FY 05-06 2. FY 05-06 	Public Works Engineering & Planning
New	Permit Provision C.3.e	Permit Req'm't.	<ol style="list-style-type: none"> 1. Continue inspection of BMP controls to verify maintenance at Group 1 projects on an annual basis. 2. Modify BMP inspection program to incorporate Group 2 projects. 3. Report on BMP maintenance inspections. 		<ol style="list-style-type: none"> 1. Ongoing 2. FY 05-06 3. Annually in September 	Public Works Environmental Compliance

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New	Permit provision C.3.f	Permit Reqmt.	<ol style="list-style-type: none"> 1. Continue participation in development of Program HMP. 2. Develop ordinance changes and/or conditions or approval to comply with HMP. 3. Provide staff training on HMP requirements. 4. Start implementation of HMP requirements for applicable projects. 	1. Public Works Engineering staff is an active participant in the Program's HMP work group.	<ol style="list-style-type: none"> 1. Ongoing 2. After RB approval 3 & 4: Following RB approval 	Public Works Engineering
New	Permit Provision C.3.j	Permit Reqmt.	<ol style="list-style-type: none"> 1. Adopt changes to appropriate ordinances and/or policies based on review of existing local design standards and a comparison to the list of areas to address in Provision C.3.j and other references such as "Start at the Source" and the "Development Policies Comparison" work sheet. 2. Report on ordinance and policy changes as part of Annual Report. 	The required ordinance changes are to be implemented through the City's ongoing Zoning Ordinance Update (ZOU). The Development Policies Comparison Project Report and Provision C.3.j have been reviewed by Planning staff assigned to the ZOU. Storm water-related ordinance changes to be made as pertinent sections of the Zoning Ordinance are updated. The schedule of the ZOU is driven by community input and the Planning Commission's review schedule.	<ol style="list-style-type: none"> 1. Continue until complete 2. 9/05 	Public Works Engineering & Environmental Compliance, Planning, & Building Inspection
New	Permit Provision C.3.m	Permit Reqmt.	Report on changes to environmental review process as part of Annual Report.		9/05	
New	Permit Provision C.3.n	Permit Reqmt.	Report on new development and redevelopment projects for which C.3 requirements apply, as part of Annual Report.		Annually in September	

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Plan-9	Staff Training	URMP	1. Provide annual training to Planning and Public Works Engineering staff.		Annually in Fall	Planning & Public Works Engineering Divisions
Plan	Effectiveness Evaluation	URMP	1. Review and evaluate effectiveness of planning procedures as part of Annual Report.		Annually in September	Planning & Public Works Engineering Divisions

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New Development – Construction Inspection						
Palo Alto Public Works Environmental Compliance staff are continuing to implement all the elements of the Construction inspection Performance Standard, as contained in the City's Urban Runoff Management Plan, on an ongoing basis						
NDC-3, 4, 5	Site Inspections	URMP	<ol style="list-style-type: none"> 1. Inspect construction sites before, and during the rainy season, in compliance with adopted schedule in URMP. 2. Continue inspections of sites covered by permit provision C.3 to ensure appropriate installation of permanent storm water BMPs 	<ol style="list-style-type: none"> 1. Sites > 1 acre are inspected at least once before construction, once during construction, and once after project completion. Sites < 1 acre are inspected during Friday afternoon field patrol or in response to complaints. 2. Review and approve BMP installation prior to sign-off of project's building permit. 	Ongoing	Public Works Environmental Compliance
NDC-6	Staff Training	URMP	Provide annual training to storm water and building inspectors.	Training provided by City staff.	Annually in Fall	Public Works Environmental Compliance
NDC	Effectiveness Evaluation	URMP	Review and evaluate effectiveness of construction inspection program as part of Annual Report.		Annually in Fall	Public Works Environmental Compliance

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Pest Management Program						
Pest	Municipal Pesticide Use	Permit reqm't. C.9	<ol style="list-style-type: none"> 1. Report on use and justification for the use of OP pesticides and BMP's employed during pesticide use. 2. Provide annual training on IPM Policy, SOP's, BMP's, and IPM techniques to employees responsible for pesticide application. 3. Document and evaluate effectiveness of annual staff training. 4. Ensure that City contractors use pest control methods consistent with IPM Policy. 	<ol style="list-style-type: none"> 1. City reporting performed on calendar year basis; results incorporated into Annual Report (CY 2004 report will be fourth iteration, to be reported in Program FY 04-05 Annual Report) 2. Ongoing training conducted for various target pests. 3. Part of Annual Report. 	<ol style="list-style-type: none"> 1. Annually in September 2. Annually 3. Annually in September 4. Ongoing 	Public Works Environmental Compliance

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Pest	Public Education and Outreach	Permit reqm't. C.9	<ol style="list-style-type: none"> 1. Develop, prepare, and distribute appropriate outreach materials (fact sheets, brochures, etc.) regarding proper pesticide use and disposal and IPM techniques. 2. Attend community events and coordinate with local gardening and environmental groups to distribute materials. 3. Update City's Clean Bay website to provide information about and promote IPM techniques. 4. Contribute to BASMAA Regional Media Relations Campaign and pitch IPM stories to local media. 5. Conduct outreach to employees who do not apply pesticides during the course of their work. 6. Continue to implement IPM Partnership with hardware/garden supply stores in POTW service area. 7. Offer training to employees of IPM Partnership stores in POTW service area. 8. Document and report on number of residents reached through outreach and level of IPM Partnership participation. 	<ol style="list-style-type: none"> 2. Four residential workshops are scheduled for 2005. 3. Web site address: http://www.city.palo-alto.ca.us/cleanbay/pest.html 6. 10 participating stores in POTW Service Area. 7. Latest format of providing the training at the stores during business hours is working best. 8. Part of Annual Report 	<ol style="list-style-type: none"> 1. Ongoing 2. Ongoing 3. Ongoing 4. Ongoing 5. Ongoing 6. Ongoing 7. Ongoing 8. Annually in September 	Public Works Environmental Compliance

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Pest	Pest Control Operators	Permit reqm't. C.9	<ol style="list-style-type: none"> 1. Support a regional PCO training and recognition program. 2. Require PCO's contracted for City pest control to comply with City IPM Policy through contract specifications. 3. Document and report on City use of PCO's and their pesticide usage. 	<ol style="list-style-type: none"> 1. Done in partnership with SCVURPPP. 3. Part of Annual Report 	<ol style="list-style-type: none"> 1. Ongoing 2. Ongoing 3. Annually in September 	Public Works Environmental Compliance
Pest	New Development	Permit reqm't. C.9	Document and report on pest-resistant landscaping measures incorporated into land development projects.	Part of Annual Report	Annually in September	Public Works Engineering and Utilities Water Conservation
Pest	Regional, State, and Federal Coordination	Permit reqm't. C.9	Continue active participation in the Urban Pesticide Committee, BASMAA Pesticide Work Group, and IPM Partnership to provide input and keep informed on latest pesticide management issues		Ongoing	Public Works Environmental Compliance

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Mercury Pollution Prevention Program						
Merc	Municipal Use of Mercury-Containing Products	Permit reqm't. C.9	<ol style="list-style-type: none"> Continue to implement the City's Mercury Elimination Policy. Continue recycling of fluorescent bulbs used in City facilities and purchase of low-mercury bulbs. Regional Water Quality Control Plant will continue to replace mercury switches with non-mercury alternatives (typically upon failure) 	<ol style="list-style-type: none"> City Mercury Elimination Policy adopted by City Council in July 2000. 	<ol style="list-style-type: none"> Ongoing Ongoing Ongoing 	Public Works Environmental Compliance
Merc	Household Hazardous Waste Collection	Permit reqm't. C.9	<ol style="list-style-type: none"> Support the County's program to provide fluorescent bulb drop-off and recycling for residents at local hardware stores. Continue thermometer and thermostat drop-off and recycling program for residents at the POTW. Continue collection of fluorescent bulbs, thermometers, and thermostats from residents and small quantity commercial generators at Household Hazardous Waste collection events in Palo Alto. Document and report on collection of mercury-containing products. 	<ol style="list-style-type: none"> This service was initiated by Palo Alto. The Santa Clara County Household Hazardous Waste program has obtained a grant for this program and assumed responsibility for coordinating participating stores in the POTW service area. Residential HHW events are held monthly in Palo Alto; disposal for small quantity commercial generators available by appointment. Part of Annual Report 	<ol style="list-style-type: none"> Ongoing Ongoing Ongoing Annually in September 	Public Works Environmental Compliance
Merc	Regional, State, and Federal Coordination	Permit reqm't. C.9	Support and participate in development of the WMI Watershed Action Plan, and efforts by BASMAA and the Bay Area Pollution Prevention Group to control mercury.	Palo Alto participates in the nationwide Mercury Workgroup of the Association of Metropolitan Sewerage Agencies (AMSA).	Ongoing	Public Works Environmental Compliance

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Merc	Public Outreach and Education	Permit reqm't. C.9	<ol style="list-style-type: none"> 1. Continue to publicize the fluorescent bulb, thermometer, and thermostat drop-off programs through utility bill inserts, newspaper advertising, etc. 2. Provide digital thermometer to all residents who recycle mercury thermometers. 3. Expand and promote collection sites for mercury thermometers at senior centers and municipal locations. 4. Support the Program's efforts to provide outreach and assistance regarding Universal Waste Rule (UWR) to conditionally-exempt small quantity generators. 5. Support County's program for fluorescent bulb drop-off at hardware stores and recycling centers. 	<ol style="list-style-type: none"> 2. This replaced previous program that offered coupons for residents who recycled mercury-containing thermometers and thermostats. 	<ol style="list-style-type: none"> 1. Ongoing 2. Ongoing 3. Ongoing 4. Ongoing 5. Ongoing 	Public Works Environmental Compliance

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Other Water Quality and Watershed Management Requirements						
	Sediment Control Measures	Permit reqm't. C.9	Assist with review of the Limiting Factors Analysis for the San Francisquito Creek Watershed Analysis and Sediment Reduction Plan.	Cooperative activity with SCVWD, Santa Clara County, and San Mateo County agencies within San Francisquito Creek watershed.	7/05	Public Works Engineering
	Watershed Management Measures	Permit reqm't. C.10	Continue to participate in the SCB WMI through membership on the Core Group, Communications Subgroup, Permits/Regulatory Subgroup, Emerging Contaminants Workgroup, and WE&O Workgroup; house the WMI's data repository (hard copy and electronic form) for the 3 pilot watersheds.		Ongoing	Public Works Environmental Compliance
	Trash Investigations and Plan	Regional Board	<ol style="list-style-type: none"> 1. Conduct trash evaluations at selected "hot spot" trash problem areas. 2. Provide Program staff with results of trash evaluations. 3. Modify City's trash control program (and advocate for changes at other agencies), as needed given results of the trash evaluations. 4. Provide Program staff with documentation of changes in trash control practices at problem locations. 	<ol style="list-style-type: none"> 1. Staffing shortage resulted in initial trash assessments being delayed to FY 05-06. 2. To be provided with Annual Report. 4. To be provided with Annual Report. 	<ol style="list-style-type: none"> 1. Ongoing 2. Annually in September 3. Annually, as needed, in March 4. Annually in September 	Public Works Environmental Compliance

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Copper Action Plan						
CB-1	Vehicle Washing Operations	CAP	<ul style="list-style-type: none"> Distribute outreach materials on proper vehicle/equipment washing at City department counters and public events, and post on City web site. Provide car wash kit to charity car wash organizers and educate on the use of the kits. Submit data regarding vehicle washing outreach activities and effectiveness evaluation in annual reports. Require source control measures for Group 1 new development and redevelopment projects that will conduct vehicle/equipment washing and maintenance activities (consistent with Permit Provision C.3.k). Inspect auto businesses regarding car wash requirements, and prohibited storm drain discharge. Inspect vehicle washing facilities as part of stormwater inspections for industrial and commercial businesses. 	<ul style="list-style-type: none"> Outreach materials include <i>Keeping It All in Tune & Cars Pollute Water Too</i>. Web site: www.cityofpaloalto.org/cleanbay Car wash kit is utilized approximately once per month. Municipal Code requires a covered car wash pad plumbed to sanitary sewer for new multi-family developments with 25 or more units; commercial vehicle washing facilities and fleet washing facilities must obtain an industrial waste discharge permit. Semi-annual inspections part of Clean Bay Business program throughout RWQCP service area. Semi-annual inspections of permitted commercial vehicle washing facilities and fleet washing facilities (fleet = 6 or more vehicles). 	<p>Ongoing</p> <p>Ongoing</p> <p>Annually in September</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Public Works Environmental Compliance</p> <p>Public Works Environmental Compliance</p> <p>Public Works Environmental Compliance</p> <p>Public Works Environmental Compliance</p> <p>Public Works Environmental Compliance</p> <p>Public Works Environmental Compliance</p>

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			<ul style="list-style-type: none"> • Continue to maintain car wash systems for City vehicles at the corporation yard and fire stations. • Encourage municipal staff to use certified mobile cleaners when contracting cleaning services. • Refer mobile cleaners to BASMAA's online training module for education and certification. 	<ul style="list-style-type: none"> • Construction of replacement wash pad at corporation yard has been delayed to FY 06-07 due to budget shortage. • Current contractor for sidewalk and parking garage steam cleaning is a certified mobile cleaner. • Palo Alto will continue to offer live training to any mobile cleaners who are not able to use the new online system. 	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Public Works Fleet Mgmt. & Fire Dept.</p> <p>Public Works Operations</p> <p>Public Works Environmental Compliance</p>
CB-3	Industrial Copper Control	CAP	Continue Industrial Inspection program, including NOI sites such as plating and metal finishing facilities, vehicle service facilities, and other permitted sites.	Inspectors look for potential exterior copper discharge sources during inspections of permitted facilities.	Ongoing	Public Works Environmental Compliance
CB-4	Quantify Source Loadings of Copper	CAP	<ul style="list-style-type: none"> • Collect data on potential indicators of copper. • Review data on copper additions to water supply reservoirs (SCVWD & SFWD) and prepare fact sheet for reservoir managers. • Prepare and submit report on potential indicators as part of Clean Bay Plan. 		<ul style="list-style-type: none"> • Ongoing • 2/06 • Annually in March 	Public Works Environmental Compliance

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CB-6/7	Reducing Traffic Congestion/ Promoting Alternative Transportation	CAP	<ul style="list-style-type: none"> Update the City's Zoning Ordinance, based on the results of the Development Policies Comparison Project Report (particularly Section VI, Policies to Limit Auto Use/Promote Alternative Transportation) to promote better transportation-related design practices and alternative modes of transportation. 	<ul style="list-style-type: none"> Development Policies Comparison Project Report has been reviewed by Planning staff assigned to the Zoning Ordinance Update (ZOU). Storm water-related ordinance changes to be made as pertinent sections of the Zoning Ordinance are updated. The schedule of the ZOU is driven by community input and the Planning Commission's review schedule. 	Continue until complete	Public Works Engineering & Planning
CB-8	Watershed assessment and protection	CAP	<ul style="list-style-type: none"> Revise City's General Plan, as needed, at next scheduled update, based on recommendations from the <i>Development Policies Comparison Project</i> and Provision C.3.I. 	<ul style="list-style-type: none"> No changes to General Plan anticipated in the near future; current General Plan runs through 2010. 	N/A	
CB-11	Street sweeping and storm drain O&M		<ul style="list-style-type: none"> Follow Program guidance regarding the collection and reporting of street sweeping data. Provide data for Annual Report. Evaluate need for improvement of current street sweeping and storm drain system O&M programs (within available budget) in Annual Report. 	<ul style="list-style-type: none"> Existing street sweeping program is very aggressive: weekly in residential areas, three times weekly in commercial districts; staff reviews latest technology when replacing equipment. 	Annually in September	Public Works Operations
CB-12	Outreach on pool, spa maintenance	CAP	<ul style="list-style-type: none"> Distribute outreach materials at agency department counters and public places; and placement on City website. 		Ongoing	Public Works Environmental Compliance

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CB-21	Use of architectural copper	CAP	<ul style="list-style-type: none"> • Perform plan checks for compliance with existing ban on copper on roofs, in roof shingles, and for gutters. • Distribute fact sheet on copper ban at building counter and on web site. 	<ul style="list-style-type: none"> • Web site: www.cityofpaloalto.org/cleanbay 	Ongoing	Public Works Environmental Compliance
Nickel Action Plan Tasks						
NB-1	Measures to control nickel discharges from construction sites		<ul style="list-style-type: none"> • Continue to implement Construction Inspection Performance Standards (see Construction Inspection work plan section). • Continue to have inspectors attend Regional Board/Program workshops on construction site management and learn latest erosion/sediment control techniques • Continue to attend Program workshops on post-development stormwater BMPs (C.3.) 	<ul style="list-style-type: none"> • Training for Public Works, Utilities, and Community Services staff. 	Ongoing	Public Works Environmental Compliance Public Works, Utilities, and Community Services

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Public Information / Participation						
PI/P	Pesticide Outreach	Permit reqm't. C.9	<ol style="list-style-type: none"> 1. Develop, prepare, and distribute appropriate outreach materials (fact sheets, brochures, etc.) regarding proper pesticide use and disposal and IPM techniques. 2. Attend community events and coordinate with local gardening and environmental groups to distribute materials. 3. Conduct residential IPM workshops. 4. Update City's Clean Bay website to provide information about and promote IPM techniques. 	<ol style="list-style-type: none"> 1. Active participant in the Regional Partnership program; fund the BASMAA project lead. Support local hardware stores. Attend special weekend events at Orchard Supply Hardware. 4. Web site address: http://www.cityofpaloalto.org/cleanbay/pes.html 	<ol style="list-style-type: none"> 1. Ongoing 2. Ongoing 3. Ongoing 4. Ongoing 	Public Works Environmental Compliance
PI/P	Mercury Outreach	Permit reqm't. C.9	Continue public outreach/education on the hazards of mercury-containing products, proper disposal techniques, and alternative products.	Focus on recycling of bulbs, switches, and thermometers containing mercury	Ongoing	Public Works Environmental Compliance
PI/P	Copper Outreach	Copper Action Plan (CB-21)	Conduct outreach to Building/Planning staff and to developers on ban of copper roofs and gutters implemented in January 2003.	Fact sheet distributed at the Palo Alto Development Center. Will continue to coordinate with Development Center staff to ensure residents are notified early in the permit process about this requirement.	Ongoing	Public Works Environmental Compliance
PI/P	School Outreach		Continue outreach to elementary, middle, and high schools, focusing on pesticides, mercury, and other pollutants of concern (school programs include "What's Bugging You?" and "Mercury: Past and Present")	In the 2003/2004 school year, RWQCP school program visited 116 classrooms. Program descriptions at: http://www.cityofpaloalto.org/cleanbay/school.html	Ongoing	Public Works Environmental Compliance
PI/P	Vehicle Service Facility Recognition		Continue periodic recognition (newspaper advertisement and promotional materials) of vehicle service facilities that qualify for designation as Clean Bay Businesses.	Currently 98% of eligible vehicle service facilities in POTW service area have received Clean Bay Business designation.	Ongoing	Public Works Environmental Compliance

**Santa Clara Valley Urban Runoff Pollution Prevention Program
FY 2005-2006 Work Plan**

Municipality: CITY OF PALO ALTO

P.S. Id.	Activity	CI Item Source ¹	FY05-06 Tasks	Status / Comments	Due Date (mo/yr)	Responsible Party
PI/P	Watershed Education and Outreach	Permit req'mt. C.4	<ol style="list-style-type: none"> 1. Develop City PI/P workplan that is coordinated with the Program's Watershed Education and Outreach Campaign. 2. Implement City PI/P workplan. 		<ol style="list-style-type: none"> 1. Annually in March 2. Ongoing 	Public Works Environmental Compliance & Engineering