

**CITY OF MOUNTAIN VIEW
FY 2005-2006 WORK PLAN**

Certification Statement

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature by Duly Authorized Representative:

 

Gary Leinweber
Fire Marshal

February 17, 2005

Santa Clara Valley Urban Runoff Pollution Prevention Program
FY 2005-2006 Work Plan
Municipality: MOUNTAIN VIEW

P.S. Id.	Activity	CI Item Source¹	FY 05-06 Tasks	Status / Comments	Due Date (mo/yr)	Responsible Party
Illicit Connection & Illegal Dumping Elimination Activities						
ICID-6	Performance Standard	Revised FY 02-03 WP	The City will incorporate the revised model ICID Performance Standard into the URMP.	The City participated in development and review of the revised Performance Standard.	12/05	Urban Runoff Coordinator
ICID-6	Reporting and Record Keeping	AR97-98; FY 01-02 WP; Self-Eval.	The City will implement the enhanced reporting and record keeping requirements.		On-going	Urban Runoff Coordinator
ICID-7	Review and Evaluate Effectiveness	02-03 WP Comments	The City will continue to review and evaluate its Program effectiveness.	Review and evaluation will be included in Annual Reports and Work Plan documents	On-going	Urban Runoff Coordinator
Industrial/Commercial Discharger Control Programs						
IND-4	Performance Standard	Revised FY 02-03 WP	The City will incorporate the revised model IND Performance Standard into the URMP.	The City participated in development and review of the revised Performance Standard.	12/05	Urban Runoff Coordinator
IND-3	Commercial Facility Inspections - Food Service Facilities	FY 01-02 WP; Self-Eval.; FY 02-03 WP	During FY 05-05, the City will continue to implement a restaurant BMP outreach program.	The restaurant outreach program involves a facility inspection and distribution of BMP materials including the BMP poster. The Fire and Environmental Protection Division has been reorganized. Inspections are performed at restaurants combining fire safety, grease control, and storm water pollution requirements.	6/06	Urban Runoff Coordinator Inspector
IND-4	Reporting and Record Keeping	FY 02-03 WP	The City will continue to implement enhanced reporting and record keeping requirements.	The City revised its IND database to include: 1. Adding Program-wide categories. 2. Ensuring that the summary tables and reporting formats are consistent with AHTG recommendations.	Completed On-going	Urban Runoff Coordinator

¹ Place where continuous improvement item identified, either AR99-00 (Annual Report), URMP (co-permittee URMP work plan); WP00-01 (last year's co-permittee work plan) Review (co-permittee review meeting), or Program (task approved by the Management Committee for all co-permittees, if applicable, such as performance standard revisions).

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IND-6	Review and Evaluate Effectiveness	02-03 WP	The City will continue to review and evaluate its Program effectiveness.	Review and evaluation will be included in Annual Reports and Work Plan documents	On-going	Urban Runoff Coordinator
Public Streets, Roads, and Highways Operation and Maintenance						
PSR-1	"Clean Sweep" Program	FY 02-03 WP	The City's Streets Division will continue to implement the "Clean Sweep" program, which is designed to improve access to streets that typically cannot be swept because the streets are overcrowded with parked vehicles.	The "Clean Sweep" program includes three target areas for sweeping. There are currently no plans to expand the "clean sweep" program.	On-going	Streets Supervisor
PSR-3	Employee Training	01-02 AR 02-03 WP	The City will train maintenance employees regarding storm water pollution prevention BMPs by June 2006. Sections to receive training include streets, water, wastewater, fleet, parks, and facilities.	Training will include Corp yard BMPs and operations BMPs.	6/06	Urban Runoff Coordinator Public Services Department
PSR-5	Review and Evaluate Effectiveness	02-03 WP	The City will continue to review and evaluate its Program effectiveness.	Review and evaluation will be included in Annual Reports and Work Plan documents. Street sweeping survey completed.	On-going	Urban Runoff Coordinator
Rural Public Works Operation and Maintenance						
Rural Public Works	Develop new Performance Standards for rural public works.	NPDES Permit Prov. C.5; Work Plan Guidance	The Rural Public Works Maintenance and Support Performance Standard was completed in June 2002. The Performance Standard is incorporated into the City's URMP. No changes anticipated during FY 05-06.	Most of Mountain View is urbanized, and does not have rural roads. The City and it's contractors do occasionally perform work near creeks during bridge work or trail work. The Performance Standard will be implemented, including installation of erosion control measures, during those activities	Completed	Local URMP Coordinator Public Works Department
Water Utility Operation and Maintenance						
WU-1	WUPPP Inventory	AR98-99	The City will participate in the WUPPP Performance Standard update. The revised Performance Standard will be reviewed, and the City's inventory of operations will be re-evaluated for comparison with the revised WUPPP.	The City's URMP has been modified to state that the Program WUPPP is currently used as guidance for Water Utility O&M BMPs.	6/06	Local URMP Coordinator/ Water Supervisor

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WU-3	Employee Training	01-02 AR 02-03 WP	The City will train maintenance employees regarding storm water pollution prevention BMPs. Sections to receive training include streets, water, wastewater, fleet, parks, and facilities.	Training will include Corp yard BMPs and operations BMPs.	6/06	Urban Runoff Coordinator Public Services Department
WU-4	Review and Evaluate Effectiveness	02-03 WP Comments	The City will continue to review and evaluate its Program effectiveness.	Review and evaluation will be included in Annual Reports and Work Plan documents	On-going	Urban Runoff Coordinator
Public Facilities/Corporation Yards Operation and Maintenance						
PF-5	Public Facilities Inventory	FY 01-02 WP	Design, fund, and construct a roof structure over the bulk materials storage area at the Municipal Operations Center.	Capital improvement project to install a roof structure over the bulk storage area at the Municipal Operations Center, where sand, dirt, spoils, and other materials are kept has been suspended due to cost issues.	Unknown	Local URMP Coordinator/ Public Works Department
PF-5	Review and Evaluate Effectiveness	02-03 WP Comments	The City will continue to review and evaluate its Program effectiveness. Municipal Operations Center SWPPP is implemented. Inspections and annual report are prepared.	Review and evaluation will be included in Annual Reports and Work Plan documents	6/06; On-going	Public Services Department Urban Runoff Coordinator
New and Redevelopment -- Planning Procedures						
NDP 1-12	New and Redevelopment Work Plan – C.3 Implementation Plan	NPDES Permit Provision C.3	The City will continue to implement the C.3 requirements. The tasks for C.3 implementation are included in the City's New and Redevelopment Requirements Work Plan.	The Provision C.3 Work Plan lists action items, and is submitted separately.	Various	Urban Runoff Coordinator Community Development Department Public Works
New Development and Construction Controls – Construction Site Inspection						
CIPS-1-7	Construction Inspection Performance Standards	FY 03-04 WP	The model Construction Inspection Performance Standards are included in the City of Mountain View's URMP.		Complete	Local URMP Coordinator
CIPS-2	Construction Inspections	02-03 WP Comments	During FY 05-06, the City will conduct construction inspections in accordance with the Performance Standards. The number of	Construction sites with significant pollution potential will be inspected prior to the rainy season, and monthly during the rainy season.	On-going	Urban Runoff Coordinator

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			inspections is dictated by the amount of construction occurring throughout the City, therefore, it is difficult to predict the inspection load.			
CIPS-6	Inspector Training	02-03 WP	Inspector(s) will be trained on construction site erosion control measures	Training received as sessions are offered. Urban Runoff Coordinator attends, as well as Public Works Department inspectors and engineers.	6/06	Urban Runoff Coordinator
CIPS-8	Review and Evaluate Effectiveness	02-03 WP Comments	The City will continue to review and evaluate its Program effectiveness.	Review and evaluation will be included in Annual Reports and Work Plan documents	6/05; On-going	Urban Runoff Coordinator
Pest Management Plan						
Pest Management Plan	Pest Management Work Plan	NPDES Permit Provision C.9.d	An FY 05-06 Pest Management Work Plan is attached separately. The work plan includes a schedule for completion of the City's IPM Plan and employee training.	Separate Work Plan.	Various	Urban Runoff Coordinator Community Services Department Finance and Administrative Services
Mercury Pollution Prevention Program						
MP Task I.B	Survey of City-used Mercury-containing products	Mercury Plan	The survey of City-used mercury-containing products was completed. Survey results previously submitted..	Survey completed.	Completed	All City Departments
MP Task I.D	Adoption of a City mercury reduction policy or ordinance	Mercury Plan	The Mercury Control Plan was adopted in June 2004. The City will implement the Mercury Plan in FY 05-06		6/06	Urban Runoff Coordinator; Other identified departments
MP Task I.F	Implement guidelines for mercury-containing products reduction and	Mercury Plan	During FY 05-06, the City will implement measures to reduce the quantity of mercury-containing products, and manage essential	The City will use Program-developed guidelines for implementation of mercury-containing products reduction and management	6/05	Urban Runoff Coordinator;

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	management		mercury-containing products.	measures.		Other identified departments
MP Task II.D	Documentation and reporting of mercury-containing products disposal	Mercury Plan	The City will continue to implement measures for documenting and reporting quantities of mercury-containing products disposed. The City will report the quantities of mercury products disposed in the annual report.		On-going	Urban Runoff Coordinator; Other identified departments
MP Task V.A	Mercury Disposal Outreach	Mercury Plan	The City will assist with Program efforts to provide outreach to educate small businesses and small quantity generators about fluorescent light recycling programs.		On-going	Urban Runoff Coordinator Solid Waste and Recycling
MPP Program	Household Hazardous Waste Collection	NPDES Permit Provision C.9.c	The City, through its participation in the Santa Clara County Household Hazardous Waste Collection Program will work to enhance mercury-product disposal services for residents and small businesses. No specific tasks are identified for FY 04-05.	Efforts to support the Household Hazardous Waste Program will include participation in County-wide planning efforts, ensuring adequate funding is available, and assistance with publicizing mercury recycling options, including fluorescent light options.	On-going	Public Works Department – Solid Waste Division
Other Water Quality and Watershed Management Requirements						
Water Quality and Watershed Mgt.	Watershed Measures	General Work Plan Guidance	The City, through its participation in the SCVURPP Program, tracks WMI activities.	The City will continue to track WMI activities. Specific areas of interest include WE&O, and watershed assessments.	On-going	Urban Runoff Coordinator
Trash Investigations						
Water Quality and	Trash Investigations and Plan Implementation – Trash Hot Spots and	Work Plan Guidance	<ul style="list-style-type: none"> Identify and prioritize trash problem areas and other potential sources that may contribute trash. 	The City will continue to conduct trash assessments as resources allow. Assessments will be conducted on a subset of expected	6/06	Urban Runoff Coordinator

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Watershed Management	Assessments		<p>contribute trash.</p> <ul style="list-style-type: none"> • Conduct trash assessments. • Identify and implement control measures to address trash problem areas. • Work with SCVURPPP to develop long-term strategies for addressing trash conditions in waterways. • Revise trash problem areas list as needed. 	problem areas.		
Water Quality and Watershed Mgt.	Trash Investigations and Plan Implementation	General Work Plan Guidance	The City will continue to work with the Program to address trash issues, including participation in the Trash AHTG. The City will also continue to perform trash abatement issues, including creek cleanup, hot spot investigations, and routine maintenance.	Current trash control efforts include two City-sponsored creek cleanups a year. Friends of Stevens Creek also conduct creek cleanups. City Parks personnel and Shoreline Park Rangers also patrol Stevens Creek Trail and remove trash as needed.	On-going	Urban Runoff Coordinator Community Services Department
Public Information / Participation						
PIP- 1 to 4	PIP Master Plan	FY 03-04 WP	<p><u>General Outreach:</u> During FY 05-06, the City will continue with the activities listed in the URMP and the PIP Master Plan. These activities include maintaining brochure stands, HHW events, storm drain stenciling, and articles in local publications, such as the "Resource" newsletter. During FY 04-05, the City will look for opportunities to incorporate Watershed Education and Outreach messages, pesticide information and other high priority subjects into outreach materials.</p> <p><u>Targeted Outreach:</u> During FY 05-06, the City will continue targeted outreach activities that are listed in the URMP and the PIP Master Plan. These activities include ICID incident report reviews, maintaining brochure stands at</p>	WE&O campaign materials and messages will be incorporated into the City PIP activities where appropriate.	On-going	Fire and Environmental Protection Division

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			<p>specialty stores, participation in the Clean Bay Business Program, and continuation of a restaurant outreach program.</p> <p><u>Education Activities:</u> During FY 05-06, the City will continue education activities that are listed in the URMP and PIP Master Plan. These activities include employee training, and participation in a school education and outreach program along with the City of Palo Alto.</p> <p><u>Citizen Participation:</u> During FY 05-06, the City will continue citizen participation activities that are listed in the URMP and PIP Master Plan. These activities include hosting two creek cleanup events, and displaying PIP information at the Art and Wine Festival. The City may also staff information booths at other events in the City, including A La Carte & Art, Spring Parade, Earth Day, and Arbor Day. Participation in these events depends on staff availability and whether the events will take place. For example, the City has staffed Earth Day events sponsored by local companies and NASA, but these events are not coordinated every year.</p>			
PIP-2	Residential Outreach Multi-cultural education	PIP Master Plan	The City will continue to seek opportunities to enhance multi-cultural outreach through continued efforts with the Multi-cultural Outreach Program.	The City's Multi-cultural Outreach Program holds meetings with neighborhood groups, and posts information for non-English speaking residents. Storm drain pollution prevention information is included in the Multi-cultural outreach program.	On-going	Community Outreach Coordinator Local URMP Coordinator
PIP-2	Update the City's PIP Master Plan	PIP Master Plan	Opportunities to enhance the City's PIP Master Plan by including elements of the Watershed	The City will distribute and possibly publish materials that become available through the	6/05	Local URMP Coordinator

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	Master Plan	Plan	Plan by including elements of the Watershed Education and Outreach Plan will be examined and included where appropriate. Watershed awareness will be included in the City's outreach efforts, including publications, training, school programs, and citizen participation events (i.e. Coastal Cleanup Day, and Art and Wine Festival).	materials that become available through the WE&O program.		Coordinator
PIP-2	Review and Evaluate Effectiveness	02-03 WP Comments	The City will continue to review and evaluate its Program effectiveness.	Review and evaluation will be included in Annual Reports and Work Plan documents	On-going	Urban Runoff Coordinator
Annual Reports and Work Plans						
Annual Reports and Work Plans	Self Evaluation and Continuous Improvement	FY 01-02 Work Plan; Self-evaluation	During FY 05-06, the City will submit all required Annual Reports and Work Plans. The City will also evaluate the URMP elements for the purpose of continuously improving the storm water program.	The City will review pollutant control plans, as they become available.	6/05	Local URMP Coordinator
Copper and Nickel Activities						
CB-1	Vehicle Washing Operations	CAP	<ul style="list-style-type: none"> Public outreach and education efforts to reduce vehicle wash discharges, including brochure distribution, and mobile cleaners information Provide car wash kit to charity car wash organizers and educate on the use of the kits. Inspect auto businesses regarding car wash requirements, and prohibited storm drain discharge. Continue to maintain car wash systems for City vehicles at the Corp yard and Fire Stations. Require vehicle wash systems draining to the sanitary sewer as source control measures for projects, where the 	The City strongly supports regional public education and outreach efforts.	On-going	URMP Coordinator

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			<ul style="list-style-type: none"> control is applicable. Submit data regarding vehicle washing outreach activities and effectiveness evaluation in annual reports. 			
CB-3	Industrial Copper Control	CAP	<ul style="list-style-type: none"> Continue Industrial Inspection program, including NOI sites such as plating and metal finishing facilities, vehicle service facilities, and other permitted sites. 	The City will continue its existing IND inspection program. The City will also continue to support Program IND Task Group efforts.	On-going	FD
CB-6/7	Reducing Traffic Congestion/ Promoting Alternative Transportation	CAP	<ul style="list-style-type: none"> Review the results of the Development Policies Comparison Project Report, particularly Section VI., Policies to Limit Auto Use/Promote Alternative Transportation, in the Policy, Code, and Ordinance Worksheet, and investigate updating local development rules to promote better transportation-related design practices and alternative modes of transportation. 	CB-6&7 issues appear to have been adequately addressed by SCVURPPP CAP actions. This issue is better managed through transportation planners, and congestion management and transportation agencies.	On-going	FD CDD PW
CB-8	Watershed Protection Measures	CAP	<ul style="list-style-type: none"> General Plan revisions are being reviewed as part of C.3 implementation. Revisions will be considered during the next City-wide GP revision, which currently is not scheduled. The City's CEQA document was reviewed and determined to adequately address the issues identified in C.3. HMP implementation will be incorporated upon completion of the document. Continue C.3 implementation efforts 	Currently, the City is not an active participant in the SCBWMI. The City receives SCBWMI information through SCVURPPP participation.	On-going	FD PW CDD
CB-11	Street Sweeping	CAP	<ul style="list-style-type: none"> City will continue to implement its street sweeping program. 	No new elements to the street sweeping program are proposed.	On-going	Public Service – Streets Division

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			<ul style="list-style-type: none"> • City will continue “Clean Sweep” program designed to secure access to heavily impacted streets that have a lot of cars typically parked throughout the day. • Maintain effective street sweeping equipment. • Continue to collect and report street sweeping information including mile swept and material removed for annual reports. • Continue to manage street sweeping solids. • Continue to maintain storm drain catch basins • Attend SCVURPPP training workshops, if provided. • Evaluate need for improvement in FY 04-05 annual report. 			
CB-12	Copper from Pools and Spas	CAP	<ul style="list-style-type: none"> • City will respond to complaints of pool/spa discharges. • City will distribute outreach materials. 	The City supports regional outreach efforts.	On-going	Urban Runoff Coordinator
CB-21	Architectural Copper	CAP	<ul style="list-style-type: none"> • No tasks are identified for FY 05-06. The City is not currently considering a ban on the use of architectural copper. 		NA	
NB-1	Discharges from Construction Sites	NAP	<ul style="list-style-type: none"> • Continue to implement Construction Inspection Performance Standards and other tasks in Construction Inspection element of the Work Plan. 		On-going	Urban Runoff Coordinator

**Santa Clara Valley Urban Runoff Pollution Prevention Program
FY 2005-2006 Work Plan for Provision C.3 – New and Redevelopment Requirements**

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P.S. Id.	Actions	CI Item Source¹	FY 05-06 Tasks	Status / Comments	Due Date (mo/yr)	Responsible Party
C.3.a. Performance Standard Implementation						
<u>Goal:</u> To modify the City’s Urban Runoff Management Plan (URMP) to include revised model Planning Procedures Performance Standards which incorporate Provision C.3. requirements.						
NDP - all	a.1. Incorporate revised model Planning Procedures Performance Standards into local urban runoff management plans.	NPDES Permit C.3.a.	No new tasks for FY 05-06 are anticipated.	The City adopted the Program-developed model Planning Procedures Performance Standards and included the model performance standards in the City’s URMP. Further discussion will be provided in the Annual Report.	On-going	Fire and Envir. Protection Division (FD) Comm. Development Dept. (CDD) Pub. Works Dept. (PW)
C.3.b. Development Project Approval Process						
<u>Goal:</u> To modify the City’s development project approval process, for both private and public development projects, to incorporate the requirements of Provision C.3.						
NDP - 1	b.1. Assess current stormwater-related requirements in Co-permittee’s development review process, for public and private projects, and identify	NPDES Permit C.3.b.	<ol style="list-style-type: none"> Conditions of Approval will be revised to list Group 2 projects when the group 2 deadline is determined. The City has a guidance document for implementing C.3. The document will be revised as needed. 	<ol style="list-style-type: none"> Conditions of approval were revised in October 2003 and are being implemented. Revisions will be made as needed. Comprehensive C.3 manual will be completed as additional information is completed. 	6/06 6/06	FD CDD PW

¹ Place where continuous improvement item identified, either AR00-01 (Annual Report), URMP (co-permittee URMP work plan); WP01-02 (last year’s co-permittee work plan) Review (co-permittee review meeting), or Program (task approved by the Management Committee for all co-permittees, if applicable, such as performance standard revisions).

*Santa Clara Valley Urban Runoff Pollution Prevention Program
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	additional steps or tools required at each stage of the process to meet C.3. requirements.					
NDP – 1	b.2. Develop new or modify existing review policies, ordinances, procedures, and/or conditions of approval to incorporate Group 1 requirements (based on results of tasks under C.3.c. through C.3.m.)	NPDES Permit C.3.b.	Policies, ordinances, procedures, and/or conditions of approval are currently in place that incorporate Group 1 requirements. Further revisions will be incorporated as needed.		On-going	FD CDD PW
NDP - 10	b.3. Train Co-permittee staff in planning, building, and engineering departments on the C.3. provisions and goals, the required changes in the approval process,	URMP; Revised P.S.	City will train employees regarding any changes to C.3 implementation or changes to the guidance. The City will continue to attend pertinent training regarding the C.3 requirements.	<ul style="list-style-type: none"> • Staff were trained on the City’s interim guidance manual. • City staff attend SCVURPPP training. 	6/06	FD CDD PW

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	and the use of appropriate tools.					
C.3.c. Requirements for Group 1 and 2 Projects						
Goal: Prepare to require applicants of Group 1 projects to design and implement stormwater treatment BMPs to reduce stormwater pollution to the maximum extent practicable. Also, participate in development for an alternative Group 2 project definition and prepare to implement C.3. requirements for Group 2 projects as needed.						
NDP - 12	c.1. Develop and implement a procedure to request and log the type, size, and impervious area of development projects (and extent of redevelopment if applicable) for determination of applicability of Group 1 (and later Group 2) requirements.	NPDES Permit C.3.c.	An impervious surface data collection sheet is in use to determine applicability of the C.3 requirements. The impervious surface calculation required as part of Storm Water Management Plan submittal.		On-going	FD CDD PW
NDP - 12	c.2. Develop a method for determining whether a private project was “deemed complete” by 7/15/03, or	NPDES Permit C.3.c.	Memo dated 10/7/2003 provides the City’s definition for “deemed complete.”	The City’s definition will also apply to the Group 2 projects.	Done	FD; CDD; PW

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	documenting that a public project was funded and scheduled for construction by 10/15/03.					
C.3.e. Operation and Maintenance of Treatment BMPs						
Goal: To develop and implement an operation and maintenance (O&M) verification program to help ensure the proper maintenance of stormwater treatment measures on public and private property.						
NDP - 8	e.1. Develop and implement a procedure for logging information about treatment BMPs installed at approved Group 1 projects, and for maintaining a list or database of properties, treatment BMPs, and responsible operators.	NPDES Permit C.3.e	The FD database will be used to track permanent BMPs required by Provision C.3. Environmental Compliance Plans will also be issued to facilities with newly installed stormwater treatment systems, which will facilitate the O&M verification and inspection programs. Currently, no permanent controls have been completed. During FY 05-06, projects with permanent controls will be completed and will be tracked in the City's database.	The City's Fire and Environmental Protection Division currently maintains a database of facilities that have storm water treatment BMPs. The database is set up to print out annual letters requiring the facility contact to submit proof of BMP maintenance.	6/06	FD
NDP - 8	e.2. Adapt model O&M agreement language to meet agency-	NPDES Permit C.3.e.	An O&M agreement has been developed and distributed to projects under review and development.		On-going	FD CDD PW

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	specific needs and requirements and incorporate into the project review and approval process.					
NDP - 8	e.3. Develop local programs for inspection of a subset of prioritized treatment BMPs to verify that the responsible party is performing required O&M.	NPDES Permit C.3.e.	The City will incorporate the BMP O&M verification into its existing inspection program BMP O&M verification will be conducted by the City's Fire and Environmental Protection Division.	Environmental Compliance Plans will also be issued to facilities with storm water treatment systems, which will assist with tracking maintenance and inspections.	6/06	FD
NDP - 12	e.4. Report on BMP O&M verification program.	NPDES Permit C.3.e.	The City will report on the progress of the BMP O&M verification program in the Annual Reports, which are submitted to the Regional Board.		On-going	FD
C.3.f. Hydromodification Management Plan (HMP)						
Goal: To manage increases in runoff peak flow and volume for Group 1 projects, where such increases may cause increased erosion of creek beds and banks or related impacts, through implementation of a hydromodification management plan (HMP).						
NDP - 1	f.1. Upon adoption by the Regional Board, begin implementation of	NPDES Permit C.3.f.	After adoption by the Regional Board, the City will begin implementing HMP requirements.	Applicable HMP requirements will be integrated into the City's existing C.3 compliance program	pending RB approval;	FD PW CDD

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	HMP requirements for Group 1 projects that may cause increased erosion of other related impacts.					
<u>C.3.g. Waiver and Compensatory Mitigation Program</u>						
<u>Goal:</u> Establish a program under which a project proponent may request a waiver from treatment BMP requirements due to impracticability, with a provision to provide an equivalent water quality benefit to the same receiving water (that allows participation in regional solutions).						
NDP - 1	g.1. Develop local waiver program, perform legal review, and incorporate provisions in project review process	NPDES Permit C.3.g.	The City may evaluate a waiver program during FY 05-06.	The City does not currently implement a waiver and compensatory mitigation program. The City may reconsider a program similar to those of other Bay Area storm water programs.		FD CA CDD PW
NDP - 12	g.2. Tracking information for reporting on waivers granted, including project data, reasons for and terms of the waiver, and the alternative benefit project and	NPDES Permit C.3.g.	The City may evaluate a waiver program during FY 05-06.	The City does not currently implement a waiver and compensatory mitigation program.		FD

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	completion date.					
<u>C.3.h. Alternative Certification</u>						
<u>Goal:</u> To allow a professionally qualified person certify the adequacy of design of stormwater treatment measures.						
NDP	h.1. Alternative certification	NPDES Permit C.3.h.	The City will evaluate methods to provide alternative certification of the adequacy of design of stormwater treatment measures. The option to allow third party certification will be included in the City's Stormwater Quality Controls guidance manual.	Projects certified by a third party will be noted in Annual Reports.	6/06	FD PW CDD
<u>C.3.i. Site Design Measures Guidance and Standards Development</u>						
<u>Goal:</u> To incorporate site design measures that reduce water quality impacts into local design standards and encourage their use in project designs so as to meet the requirements of C.3						
NDP - 4	j.1. Review existing local design standards and guidance, and compare them to the list of areas to address in Provision C.3.j. and other references such as "Start at the Source" and the	NPDES Permit C.3.j.	The City will report on this item in the FY 03-04 Annual Report, which will be submitted in September 2004.	The City's Site Design Policy was submitted in September 2003. This item will be removed from future work plans.		FD CDD PW

*Santa Clara Valley Urban Runoff Pollution Prevention Program
 FY 2005-2006 Work Plan for Provision C.3 – New and Redevelopment Requirements*

Municipality: MOUNTAIN VIEW

P.S. Id.	Actions	CI Item Source¹	FY 05-06 Tasks	Status / Comments	Due Date (mo/yr)	Responsible Party
	“Development Policies Comparison” work sheet. Prepare and submit an analysis of local standards, identified opportunities for revision, and proposed revisions.					
NDP - 4	j.2. Incorporate the revised standards and guidance into local project approval process and “fully implement” site design measures and guidance.	NPDES Permit C.3.j.	Pertinent items in the report will be implemented during FY 04-05.	The City will report on implementation of any revised policies and standards as part of the 03-04 Annual Report or in a separate report.	9/04	FD CDD PW
<u>C.3.k. Source Control Measures</u>						
Goal: Require source control measures for new and redevelopment projects to limit pollutant generation, discharge and runoff to the maximum extent practicable.						
NDP -	k.1. Revise conditions of approval to include	NPDES Permit C.3.k.	City will review source control measures annually. Any revisions to requirements for source control	Required source control measures have been adopted in the ordinance and added to the plan check requirement	Done	FD

*Santa Clara Valley Urban Runoff Pollution Prevention Program
 FY 2005-2006 Work Plan for Provision C.3 – New and Redevelopment Requirements*

Municipality: MOUNTAIN VIEW

P.S. Id.	Actions	CI Item Source¹	FY 05-06 Tasks	Status / Comments	Due Date (mo/yr)	Responsible Party
	the source control measures recommended in Provision C.3.k.		measures that are adopted will be discussed in Annual Reports.	form.		
<u>C.3.l. Update General Plans</u>						
Goal: Include water quality and watershed protection principles and policies in General Plans to the extent necessary to provide the basis for implementation of the measures required by Provision C.3.						
NDP - 1	I.1. Review current General Plan policies related to water quality and watershed protection, and incorporate additional policies as shown in C.3.I. as appropriate.	NPDES Permit C.3.I.	No further action needed for the General Plan item.	The current City General Plan Policy has been reviewed, and pursuant to Goal F, Policy 16 of the Environmental Management Chapter is shown to adequately address the principles and policies that are needed to implement Provision C.3.	Done	City Attorney FD CDD PW
<u>C.3.m. Water Quality Review Process</u>						
Goal: To ensure that water quality impacts and appropriate mitigation measures are identified as part of environmental review of proposed projects.						
NDP - 3	m.1. Review CEQA initial study checklists and other	NPDES Permit C.3.m.	No further tasks are anticipated for FY 05-06.	The City's CEQ checklist adequately addresses water quality impacts. The City will consider augmenting its environmental review process to further		CDD PW FD

*Santa Clara Valley Urban Runoff Pollution Prevention Program
 FY 2005-2006 Work Plan for Provision C.3 – New and Redevelopment Requirements*

Municipality: MOUNTAIN VIEW

P.S. Id.	Actions	CI Item Source¹	FY 05-06 Tasks	Status / Comments	Due Date (mo/yr)	Responsible Party
	environmental review documents and modify documents as needed to include questions that sufficiently address water quality impacts of projects			address provision C.3.m.1. Any changes to CEQA procedures or guidance documents will be discussed in the 03-04 Annual Report.		
<u>C.3.n. Reporting Requirements</u>						
Goal: To meet the Provision C.3 reporting requirements, and plan for anticipated data needs, and begin collecting and tracking required data on development projects as needed.						
NDP - 12	n.1. Provide information in the Reporting Form for Provision C.3 in Annual Reports	NPDES Permit C.3.n.	The required information will be included in Annual Reports.	The City will use the reporting forms provided in the model Planning Procedures Performance Standards.	On-going	FD CDD PW
NDP - 8	n.3. Collect information and report a summary of types of pesticide reduction measures required for development projects, and the	NPDES Permit C.3.n.	The City will continue to review and evaluate different pesticide reduction measures for possible implementation. The City will review and consider additional conditions of approval that promote pesticide reduction.	The City currently requires the following pesticide reduction measures for landscaping on new projects: <ul style="list-style-type: none"> • No steep slopes (>10%) • Use of mulches • Selecting plants appropriate for the climate zone 	On-going	FD

*Santa Clara Valley Urban Runoff Pollution Prevention Program
 FY 2005-2006 Work Plan for Provision C.3 – New and Redevelopment Requirements*

Municipality: MOUNTAIN VIEW

P.S. Id.	Actions	CI Item Source ¹	FY 05-06 Tasks	Status / Comments	Due Date (mo/yr)	Responsible Party
	percentage of projects for which pesticide were required.			<ul style="list-style-type: none"> • Irrigation systems that reduce runoff Pesticide control measures that are implemented will be listed in Annual Reports.		

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Pest Management Work Plan – FY 05-06**

Municipality: City of Mountain View

Program Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Responsible Party
I. Municipal Pesticide Use				
<i>Goal I.A. Eliminate all unnecessary municipal pesticide use (particularly organophosphate (OP) pesticide use) and implement Integrated Pest Management (IPM) techniques.</i>				
I.A.1	Develop and implement a process for tracking pesticide use on municipally owned property (PS #8). Include in the process reporting and justification for the use of OP pesticides and BMPs employed during OP pesticide use	Pesticide use tracking database is completed and in use.	Completed	Urban Runoff Coordinator Community Services Department
I.A.2	Adopt an IPM policy and/or ordinance requiring the use of IPM techniques in the agency's operations, minimization of pesticide use, and the restricted use of organophosphate pesticides only when their use is justified and adverse water quality impacts are minimized (PS #2).	Mountain View City Council adopted an IPM Policy on September 10, 2002.	Completed	Urban Runoff Coordinator Department Heads, Managers, and Supervisors from various City Departments (most notably Community Services) Parks And Recreation Committee City Attorney City Council
I.A.3	Develop and implement standard operating procedures (SOPs) and best management practices (BMPs) for implementing the IPM policy. (PS #3). BMPs will include special precautions to reduce water quality impacts when applying pesticides.	IPM Plan completed in June 2003.	Completed	Urban Runoff Coordinator Managers and Supervisors from Various City Departments
I.A.4	Update local URMPs to incorporate/adapt the model Pest Management Performance Standard, including a description of the legal authority (IPM policy/ordinance, contract language), work plan elements, BMPs, and SOPs needed for implementation. (Program FY 01-02 Work Plan)	A slightly modified version of the Program's model Performance Standards are adopted and incorporated into the City's URMP.	Completed	Urban Runoff Coordinator
I.A.5	Develop and implement a process to ensure that any contractor employed to conduct pest control and pesticide application on	City's IPM Policy includes a requirement for contract pest control and pesticide application services to be conducted in a manner that is	Completed;	Urban Runoff Coordinator

**City of Mountain View
Pest Management Plan – FY 05-06 Revision, CONTINUED**

Program Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Responsible Party
	municipal property engages in pest control methods consistent with the IPM policy adopted by the agency (PS #5).	consistent with the City IPM practices. Future IPM service contracts will include IPM requirements.	On-going	Finance and Administrative Services Department
I.A.6	Conduct a periodic agency-wide search of chemical storage areas for pesticides no longer legal for application per EPA, State, and/or local requirements, and properly dispose of any such pesticides pursuant to appropriate waste disposal regulations.	The City's Fire and Environmental Protection Division currently maintains a chemical inventory of all City-owned and operated chemical storage areas. These chemical inventories are reviewed and updated annually by the Manager or Supervisor responsible for each area. The Fire and Environmental Protection Division conducts inspections and field verification of the inventories every two years.	On-going	Fire and Environmental Protection Division
MM I.A.1.	Document completion of tasks in annual reports. Use pesticide-tracking process to document pesticide use.	The City will continue to report pesticide use tracking data in annual reports.	To be reported in FY 05-06 AR	Urban Runoff Coordinator Community Services Department
Goal I.B. <i>Raise awareness of all municipal employees and train employees who apply pesticides for the municipality about the municipality's IPM Policy and/or IPM techniques as appropriate.</i>				
I.B.1	Ensure that employees who apply pesticides for the agency obtain the appropriate training as required by the County Agricultural Commissioner and the State Department of Pesticide Regulation (DPR) (PS #4a).	Appropriate training as required by the County Agriculture Commissioner and the State Department of Pesticide Regulation (DPR) is currently provided to City staff responsible for applying pesticides in the course of their job responsibilities and duties.	As required by regulatory agencies; On-going	Community Services Department
I.B.2	Provide annual training on the appropriate portions of the IPM Policy, SOPs, and BMPs, and the latest IPM techniques to employees within departments responsible for pesticide application (PS #4b).	The City will provide training to staff on the appropriate sections of the IPM policy, SOPs, BMPs, and new developments in IPM techniques. Where appropriate, the City supports regional efforts to train municipal staff regarding IPM information.	6/06; Annually	Community Services Department Urban Runoff Coordinator
I.B.3	Periodically (at least annually) inform employees who are not authorized and trained to apply pesticides that they cannot use over-the-counter pesticides in or around the workplace, consistent with the IPM Policy (PS #4c).		At least annually	Community Services Department Urban Runoff Coordinator
I.B.4	Assist with and send staff to a workshop on least-toxic pest control methods and pesticide management BMPs:	The City supports regional efforts to train municipal staff regarding IPM information. Efforts will be made to send staff to Pest Management Workshops.	6/06	Community Services Department Urban Runoff Coordinator
MM I.B.1.	Document and evaluate effectiveness of staff training conducted each year in annual reports.	Staff training effectiveness will be evaluated in the annual reports.	Annually	Urban Runoff Coordinator Community Services

**City of Mountain View
Pest Management Plan – FY 05-06 Revision, CONTINUED**

Program Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Responsible Party
				Department
II. Public Education and Outreach				
<i>Goal II.A. Increase awareness of IPM so target audiences recall less toxic pest management messages and adopt IPM behaviors. Target audiences include residential and commercial users, pesticide retailers, municipal employees, and special districts. (PS #6).</i>				
II.A.1	Assist with local implementation of the Watershed Education & Outreach (WE&O) Campaign ¹ , which will target the general public and include messages about less-toxic pest control and proper disposal (Program FY 01-02 Work Plan).	The City will continue to assist with local implementation of the WE&O Campaign. Supported through participation in SCVURPPP.	Annually,	Urban Runoff Coordinator
II.A.9	Continue to fund BASMAA Regional Media Relations Campaign ² featuring pitches to Bay Area media and responses to breaking news on pesticide-related topics.(FY 01-02 Work Plan)	Program funds BASMAA baseline projects, including Regional Media Relations Campaign. Supported through SCVURPPP	Ongoing	N.A.
II.A.10	Prepare and pitch IPM stories and press releases to local media.	Program and BASMAA to assist with stories. Urban Runoff Coordinator will distribute IPM stories to local media outlets, as they become available.	As appropriate	Urban Runoff Coordinator
II.A.12	Assist with implementation of local components of a “Pesticide User Outreach” project ³ targeting residential and commercial users.	Program to develop work plan for project. The City will assist with the outreach project, as appropriate.	6/04	Urban Runoff Coordinator
II.A.13	Provide information on less toxic pest control (e.g., IPM techniques, municipal IPM policies, model contract language, training opportunities, etc.) to neighboring special districts (e.g., open space districts, vector control districts, and school districts) as appropriate	Program to assist with materials. Urban Runoff Coordinator will assist as appropriate.	On-going, as appropriate	Urban Runoff Coordinator
MM II.A.1.	Document or estimate numbers of residents reached by outreach efforts and media advertising	Accurate documentation or estimation of the number of residents reached by outreach efforts is difficult to accomplish. The City will document outreach tasks conducted. The City distributes IPM information at the annual Art and Wine Festival, and the Arbor Day Fair. The City’s Community Outreach Coordinator also distributes Spanish IPM fact sheets at various events.	Annually	Urban Runoff Coordinator
<i>Goal II.B. Educate pesticide retailers and consumers about less toxic pest control products and promote the sale of such products.</i>				
II.B.1	Continue to fund and participate in the BASMAA Regional IPM Partnership ⁴ . (Program FY 01-02 Work Plan)	Program funds BASMAA baseline projects, including Regional IPM Partnership.	On-going	Urban Runoff Coordinator

¹ Funded by all Co-permittees in FY 01-02.

² Funded by all Co-permittees each year.

³ Funded by all Co-permittees in FY 01-02.

⁴ Funded by all Co-permittees in FY 01-02.

**City of Mountain View
Pest Management Plan – FY 05-06 Revision, CONTINUED**

Program Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Responsible Party
II.B.2	Continue to implement cost-effective elements of the IPM Store Partnership Program. Create and provide fact sheets and other materials to pesticide retailers to facilitate point-of-purchase outreach. Visit stores as necessary to ensure ongoing participation. (Program FY 01-02 Work Plan)	Three Mountain View stores have participated in the IPM Store Participation Program. The City will continue to support the participating stores and encourage continued participation.	6/06; Ongoing if effective	Urban Runoff Coordinator
II.B.3	Assist Program to offer IPM training opportunities to pesticide retailer employees through coordination with Master Gardener-taught educational programs.	Where appropriate, the Urban Runoff Coordinator will assist with this effort.	6/06; Ongoing if effective	Urban Runoff Coordinator
MM II.B.1.	Document number of participating stores, materials distributed and employees trained. Evaluate the cost-effectiveness of the IPM Store Partnership Program each year	Tracked through the regional program. Documentation of participation in the IPM Store Partnership will continue.	Ongoing	Urban Runoff Coordinator
III. Pest Control Operators (PCOs)				
<i>Goal III.A. Minimize pesticide use by PCOs contracted for structural pest control and landscape maintenance.</i>				
III.A.4	Require PCOs contracted for municipal applications to use pest control methods consistent with the municipality's IPM policy (through contract specifications). Specifically, require contractors to: a) follow the agency's IPM policy, BMPs, and SOPs; b) provide evidence of current IPM training, when feasible; and c) provide documentation of pesticide use on agency property to the agency in a timely manner (PS#5).	City's pest control contractor is required to follow IPM Plan	On-going	Urban Runoff Coordinator Finance and Administrative Services Department All City Departments
MM III.A.1.	Document pesticide use by PCOs on municipal property	The City tracks pesticide use by the pest control contractor. Pesticide use is tracked in the City's database.	On-going	Urban Runoff Coordinator
<i>Goal III.B. Require all PCOs to implement Best Management Practices (BMPs).</i>				
III.B.2	Require PCOs contracted by municipalities to implement BMPs through contract specifications (see Action III.A.4., PS #5)	Current contractor implements IPM BMPs. The pest control contract will not be up for bid in FY 04-05. Future contracts will include a requirement to implement the IPM Plan, including BMPs listed in the plan.	NA	Urban Runoff Coordinator Finance and Administrative Services Department
MM III.B.1.	Document efforts to complete the above actions.	Efforts to require PCOs to implement IPM BMPs will be documented through contract specifications.		Urban Runoff Coordinator

**City of Mountain View
Pest Management Plan – FY 05-06 Revision, CONTINUED**

Program Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Responsible Party
<u>IV. Commercial Businesses</u>				
<i>Goal IV.A. Determine the extent of commercial business employees' use of pesticides (i.e., pesticide applications not performed by a licensed PCO) and conduct appropriate outreach regarding less toxic pest management.</i>				
IV.A.1	Develop and implement education programs that target commercial businesses, per recommendations developed in Program work plan.	Implementation of a commercial outreach task will be considered when defined by SCVURPPP.	On-going	Program Urban Runoff Coordinator
MM IV.A.1.	Document outreach efforts targeting businesses, as recommended in the work plan to be developed by the Program	Implementation of a commercial outreach task will be considered when defined by SCVURPPP.	On-going	Urban Runoff Coordinator
<u>V. Household Hazardous Waste Collection</u>				
<i>Goal V.A. Provide pesticide disposal services through household hazardous waste (HHW) collection programs for all residents and small businesses, and encourage use of these programs.</i>				
V.A.1	Ensure that adequate pesticide disposal services exist for residents and conditionally exempt small quantity commercial generators.	Mountain View residents and conditionally exempted small quantity commercial generators are eligible to dispose of waste pesticides through Santa Clara County programs and through programs offered by the City of Palo Alto.	6/06; On-going	Solid Waste Program Manager Urban Runoff Coordinator
V.A.3	Work with HHW collection agencies to support, enhance, and help publicize programs for proper pesticide disposal (PS #7).	The City will continue to work with HHW collection agencies to publicize pesticide disposal programs. The City supports regional approaches to public information and outreach.	On-going	Solid Waste Program Manager Urban Runoff Coordinator
V.A.5	Provide hazardous waste disposal information to residents, through distribution of materials (e.g., utility bill insert, city newsletter, community events, etc.) or advertising in local media	The City regularly publishes HHW information on newsletters and other mail out materials. HHW disposal information is also available on the City's web site.	Periodically, at least annually	Solid Waste Program Manager
MM V.A.1.	Document that household hazardous waste collection programs adequately serve residents and businesses and that any exchange programs do not exchange organophosphate or banned pesticides.	Documentation regarding the availability of HHW collection programs for Mountain View residents and businesses will be provided. Documentation will be limited to statements of the programs' availability and will not provide data concerning quantities of materials collected.	Annually	Urban Runoff Coordinator
<u>VII. New Development</u>				
<i>Goal VII.A Minimize pesticide use at new and redevelopment sites.</i>				
VII.A.1	Have appropriate municipal staff coordinate with Program to identify landscaping techniques less likely to attract pests, including a list of pest-resistant plants, and develop model conditions of approval for	The Urban Runoff Coordinator will review pesticide minimization recommendations for new and redevelopment sites. City currently requires conditions of approval for landscaping that are designed to	6/06	Urban Runoff Coordinator

**City of Mountain View
Pest Management Plan – FY 05-06 Revision, CONTINUED**

Program Work Plan Task	Task Description	Status / Comments	Due Date (mo/yr)	Responsible Party
	pest resistant landscaping features and practices. (Required to meet NPDES Permit Provision C.9.d.ii. and Draft Permit Provision C.3.k.)	reduce pesticide runoff.		
VII.A.2	Consider pest-resistant landscaping and design features in the design, landscaping, and environmental reviews of proposed development projects. (NPDES Permit Provision C.9.d.ii.)	After reviewing the recommendations that are developed in VII.A.1, the City will consider adopting planning conditions requiring design of pest-resistant landscaping.	As available	Urban Runoff Coordinator Community Development Department
VII.A.3	Train staff responsible for design review on pest-resistant landscaping techniques and model conditions of approval and the importance of minimizing pesticide use in runoff from development sites (NPDES Permit Provision C.9.d.ii.).	Program to develop workshop. Item is deferred until new development recommendations in V.II.A.1 are completed.	As available	Urban Runoff Coordinator
VII.A.4	Develop and propose enhanced reporting format for documenting use of pesticide reduction measures at development sites. (Draft Permit Provision C.3.n.)	Assist Program efforts. Item is deferred until new development recommendations in V.II.A.1 are completed.	FY 05-06 AR	Urban Runoff Coordinator
MM VII.A.1.	Summarize types of pesticide reduction measures required (such as by conditions of approval) for new development and significant redevelopment projects, and the percentage of new development and significant redevelopment projects for which pesticide reduction measures were required (Permit Provision C.3.n.).	City requires landscape conditions of approval designed to reduce pesticide runoff.	FY 05-06 annual report	Urban Runoff Coordinator
<u>VIII. Monitoring and Science</u>				
<i>Goal VII.A. Participate in coordinated monitoring efforts to support pesticide TMDL development and implementation.</i>				
VIII.A.1	Continue financial support of the Regional Monitoring Program (RMP) (FY 01-02 Program budget line item for \$150,000). (Program FY 01-02 Work Plan)	Supported through SCVURPPP.	Annually	Urban Runoff Coordinator
<u>X. Review and Revision of Work Plan</u>				
<i>Goal X.A. Implement a work plan that includes appropriate goals, actions, and monitoring mechanisms to reduce pesticide-related toxicity in urban runoff.</i>				
X.A.1.	Review and continuously improve the goals, actions, and monitoring mechanisms of the work plan considering results of self-evaluations, comments from Regional Board staff and other interested parties, and results of local performance review meetings if any.	The Urban Runoff Coordinator will review and consider comments and evaluations, which will be used to determine if goals, actions, and monitoring mechanisms need to be modified.	Annually	Urban Runoff Coordinator
MM X.A.1.	Revise work plan and add continuous improvement items.	If needed, the Work Plan will be revised to include continuous improvement items.	Annually; updates in March	Urban Runoff Coordinator